

**Application for Empanelment of Contractors for Chemical Water Proofing,  
Toilet Water Proofing and Plumbing & Sanitary Works\***

Name of work : \_\_\_\_\_

Issued to M/s. : \_\_\_\_\_

\_\_\_\_\_

Last date for submission : 22 March 2010

Application to be addressed to :

Director  
Bankers Institute of Rural Development,  
Sector 'H', L.D.A Colony,  
Kanpur Road,  
Lucknow – 226 012

Place : \_\_\_\_\_

Date : \_\_\_\_\_

To

Shri S. K. Chatterjee  
Director,  
Bankers Institute of Rural Development,  
Lucknow

I / We have read and understood the advance tender notice and instructions to the applicants. I/We do hereby declare that the information furnished in the proforma from pages \_\_\_\_ to \_\_\_\_\_ and in the supplementary sheets from pages \_\_\_\_ to \_\_\_\_\_ is correct to the best of my/our knowledge and belief.

Yours faithfully

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address : \_\_\_\_\_

SEAL

\* **Please submit separate application for each category**

# **BANKERS INSTITUTE OF RURAL DEVELOPMENT, LUCKNOW**

## **Advance Tender Notice**

The Bankers Institute of Rural Development, Lucknow invites applications for empanelment of Contractors for the following proposed works

**(1) Chemical Water Proofing, (2) Toilet Water Proofing and (3) Plumbing & Sanitary Works** at BIRD Complex.

The estimated cost of the work is Rs. 33 Lakhs (to be done in phases). The work in each phase will be costing approximately Rs. 5 Lakhs. Minimum criteria for empanelment is indicated below.

1. Average Annual financial turnover during the last 3 years, ending 31<sup>st</sup> March 2009, should be at least 1.5 Lakhs of the estimated cost.
2. Experience of having successfully completed similar works during last 7 years ending December 2009 as per following details :
  - a. Three similar completed works costing not less than the the amount equal to 2 Lakhs.
  - OR
  - b. Two similar completed works costing not less than the amount equal to 2.5 Lakhs.
  - OR
  - c. One similar completed work costing not less than the amount equal to 4 Lakhs.

Similar work mean **(1) Chemical Water Proofing, (2) Toilet Water Proofing and (3) Plumbing & Sanitary Works**

Only Contractors with previous experience in **(1) Chemical Water Proofing, (2) Toilet Water Proofing and (3) Plumbing & Sanitary Works** and meeting following criteria need apply in the prescribed form which can be had from the office of the Director, Bankers Institute of Rural Development, Lucknow upto 15:00 hours on 19.03.2010. Application forms (in duplicate) duly filled in and enclosed in a sealed cover addressed to Shri S. K. Chatterjee, Director, Bankers Institute of Rural Development, Sector 'H', L.D.A Colony, Kanpur Road, Lucknow – 226 012, will be received in his office upto 3.00 p.m. on 22.03.2010. No further tender notice will be published in the press for the work referred above and issue of tender forms will be restricted among the selected applicants.

The Bankers Institute of rural Development, Lucknow reserves the right to withhold the issue of application forms to any party or reject any or all the applications without assigning any reason thereof.

**Instructions to the Applicants for furnishing information as a part of pre-tender qualifications**

1. The Bankers Institute of Rural Development, Lucknow is preparing a panel of reputed contractors for its proposed work of Water Proofing at BIRD Complex, Lucknow. The work involved is \_\_\_\_\_  
\_\_\_\_\_. The firms meeting the criteria at indicated in page 2 will be considered for empanelment.
2. Intending applicants are required to submit their full bio-data giving details about their organization, experience, technical personnel in their organization, spare capacity, competence and adequate evidence of their financial standing, etc. in the enclosed statement which will be kept confidential.
3. While deciding upon the selection of contractors emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.
4. Decision of the BIRD in regard to selection of contractors for issue of tender forms will be final. The Bank is not bound to assign any reason thereof.
5. Each page of the application shall be signed. The application shall be signed by person/persons on behalf of the organization having necessary authorization/Power of Attorney to do so.
6. If the space in the proforma is insufficient for furnishing full details, the information shall be supplemented on separate sheets of paper stating therein the part of the statement and serial number. Separate sheets shall be used for each part.
7. Any letter or document accompanying the pre-tender qualification form shall be submitted in duplicate.
8. Applications containing false and/or inadequate information are liable for rejection.
9. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall only include those works which individually cost not less than Rs. One lakh.
10. Clarifications, if any required may be obtained from the Premises Department of Bankers Institute of Rural Development, Lucknow

Signature of the Applicant

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Part I - Basic Information**

1.	Name of the Applicant/Organization and address of the registered office.	
2.	Type of the Organization (whether Sole Proprietorship/Partnership/Private Limited/Limited or Cooperative Body etc.)	
3.	Name of the Proprietor/Partners/Directors of the Organization / Firm.	
(a)		(d)
(b)		(e)
(c)		(f)
4.	Details of Registration (Whether Partnership firm, Company, etc.) - Registering Authority, Date, Registration No., etc. mentioning the business/ activity of the firm.	
5.	Experience in the field of	years.
6.	Technical personnel available in the organization	Details to be furnished in Part-III
7.	Address of office through which the proposed work of National Bank for Agriculture and Rural Development will be handled and the name and designation of the Officer-in-Charge.	
8.	Adequate and satisfactory evidence to indicate financial capacity of the Organisation to undertake the said work with names of Bankers and their full address. (Solvency certificate from the Bank and Income Tax clearance certificate shall be attached).	
9.	Details of factory and its location, machinery, Technical Personnel employed.	Attach a separate sheet
10.	Yearly turnover of the company during last 5 years (Year-wise)	Rs. Rs. Rs. Rs. Rs.
11.	Ability to provide Bank Guarantee or other equivalent forms of security from a Scheduled Bank.	
12.	Whether any Civil Suit/Litigation arisen in the contracts executed during the last 5 years/being executed If yes, please furnish the name of the project, employer, nature of work, contract value, work order and date and brief details of litigation.	Attach a separate sheet, if required.

Signature of the Applicant

## **Part II**

### **Previous Experience**

- a) List of important works executed by the firm during last five years costing Rs. \_\_\_\_\_ and above.

S. N.	Name of work and location	Nature of work involved in the contract (eg. residential, offices, industrial, etc.	Name of owner and Architect. Also indicate whether Govt. or Semi-Govt. / Govt. of India Undertaking or Private body with full addresses & full name of the official from the owners side for whom the work was executed	Contract Amt.	Completion period		Whether the work was left incomplete or contract was terminated from either side. Give full details.	Any other relevant information including reason, if any, for delay in completion of work
					Stipulated	Actual		
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>

**Signature of the Applicant**

b) List of important works on Hand costing Rs. \_\_\_\_\_ lakhs and above

S. N.	Name of work and location	Nature of work involved in the contract (eg. residential, offices, industrial, etc.)	Name of owner and Architect. Also indicate whether Govt. or Semi-Govt. / Govt. of India Undertaking or Private body with full addresses & full name of the official from the owners side for whom the work was executed	Contract Amt.	Completion period		Present stage of work with reason, if the work is getting delayed.	Any other relevant information
					Stipulated	Actual		
1	2	3	4	5	6	7	8	9

**Signature of the Applicant**

### **Part III - Technical Personnel and Experience**

**List of Technical Personnel, giving details about their technical qualifications, experience, etc.**

S. N.	Name	Age	Qualification	Experience	Nature of works handled	Name of the projects handled costing more than Rs.----- lakhs	Date from which employed in your organization.	Any other remarks
1	2	3	4	5	6	7	8	9

**Signature of the Applicant**

**NOTE:** Indicate other points, if any, to show your technical and managerial competency to emphasise any important point in your favour.